Hello Business Partners, Friends and Colleagues:

The event you have all been waiting for is finally approaching: our annual **Tech Academy Mock Interview is Thursday, December 7th from 8:30am - 2pm**.

We are looking for professionals (you, your friends, colleagues...anyone with a job or has held a job) to interview our sophomores and juniors and give them proper interview experience.

**WHAT DO YOU NEED TO DO:** We ask that you make at least a 90 minute commitment anytime between 8:30am
and 2pm. We will conduct a brief advisory meeting between 11-11:30 to reflect
on this event and discuss the academy. Coffee and snacks will be provided
throughout the day.

**WHERE TO GO:** The event will be in multi-purpose room at Foshay - 3751 S. Harvard Blvd, Los
 Angeles 90018. Exposition and Western are the major cross streets. There is
 plenty of street parking - but be aware Exposition is under construction.
 Enter the school through the main entrance and someone will escort you to the
 library (straight up the stairs).

**Why should you help with mock interview?**  It is a great day to get individual time with students and conduct an entry level interview for 20 minutes. It is also a fantastic opportunity to consider your favorite students for possible internships for afterschool or during their summer breaks (July-August)

Please let me know if you are interested or have any questions. Please feel free to invite colleagues and friends.

 Attached are sample interview questions and evaluation forms.

Thank you again for all your help and support.

 Did I forget to answer any questions - please email and ask away.
 To learn more about Foshay and the Tech Academy - go to www.foshaytech.weebly.com

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